

SBDM Meeting Minutes
Aug. 5, 2020 @ 4:45
Title 1 Resource Room

Attendees: James Hood, Sanchia Pratt, Vicki Anderson, Deanna Roberts, Cassie Chandler

A. **Opening Business** - Meeting was called to order @ 4:48

Approval of Agenda - Vicki Anderson made a motion to approve the agenda. Deanna Roberts seconded the motion. All were in consensus.

Approval of Minutes- Council reviewed the minutes from the previous meeting. Deanna Roberts made a motion to approve the minutes, Vicki Anderson seconded the motion. All were in consensus.

Good News Report:

Mr. Hood reported that a Rodburn parent that is employed by Boeing has made a donation of \$1500.00. Boeing matched the donation for a total of \$3000.00 be presented to Rodburn.

PTO will be purchasing an additional 20 Chromebooks for student use. This was made possible by not purchasing AR for this school year due to uncertainties of COVID.

Rodburn is purchasing supplies for their students. FRYSC is purchasing up to \$1000.00 worth of supplies. These supplies are only the necessities for students. Items from the teacher's wish list will not be purchased through school funds.

The District is purchasing a new math program (Illustrative Math). Manipulatives, teacher's manuals, and student editions have arrived.

Safe schools - Certain windows need to be covered. Rodburn will be covering specified windows with window stickers that show school spirit. New cameras and security features will be installed as well.

Mr. Hood reported that he will be ordering stickers and arrows for floors and walls to help students social distance when at school.

B. **Student Achievement Report/Data**

Return to School Option - Mr. Hood reviewed the options for school opening. Blended option is not concrete at this time. He is reaching out for more clarification. This will not be NTI as it was in the spring.

C. School Improvement Planning

Mr. Hood explained that CSIP is our plan that is reviewed yearly. Mr. Hood went through the plan with the council and explained each area. Mrs. Pratt shared the RTI section with the council. Rodburn is working on vertical alignment.

D. Budget Report

Approve SEEK Allocation Budget Revision - Mr. Hood presented the budget to the council. The council reviewed the budget. Seek increased to \$120.00 per student. Deanna Roberts made a motion to approve the 20-21 School Allocation Budget. Vicki Anderson seconded the motion. All were in consensus.

Title 1 Budget - Mrs. Pratt presented the title one August budget. Vicki Anderson made a motion to approve the August Title 1 budget. Deanna Roberts seconded the motion. All were in consensus.

20-21 Title 1 Tentative Budget - Mr. Hood presented to the faculty possibly extending Mrs. Pratt's day by 5 days to be paid from Title 1 funds. Mrs. Pratt is participating in extra training and has extra duties. Mrs. Pratt presented a draft of the 20-21 Title 1 Budget with the 5 extra days for Mrs. Pratt. Vicki Anderson made a motion for Mrs. Pratt to receive 5 extra paid days through Title 1. Deanna Roberts seconded the motion. All were in consensus.

E. Committee Reports

Committee Assignments - There are no committee reports at this time. Mr. Hood is working on the committee assignments. He will present the assignments to SBDM and the faculty at a later date.

F. Bylaw or Policy Review/Readings/Adoption

Review/Revise Lunchtime/Snack Policy - Due to COVID this policy needed to be updated. 1st reading - changes- Rodburn prohibits any food delivery during the school day, food may not be dropped off by parents, guardians, restaurant delivery, etc. Food from home must accompany students and staff to school. This policy will be sent home at the beginning of each year and emailed to faculty and staff. Cassie Chandler made a motion to approve the 1st reading of the lunch policy, Deanna Roberts seconded the motion. All were in consensus.

G. Old Business - No old business at this time.

H. New Business

Approve PD Plan-PD was presented to council. Cassie Chandler made a motion to approve the PD Plan. Sanchia Pratt seconded the motion. All were in consensus.

AR/Non-renewal - AR will not be purchased this year due to COVID and lack of participation from students during NTI days.

Review KRS 158.195 National Motto- National Motto must be placed in the school where all can see. Rodburn has placed the motto in the front hub.

Review of the following documents =KRS 158.183 Rights of Students, Managing Government Records: A Cooperative Undertaking: An introduction to Kentucky's Public Records Management Law / Records Retention Basics- Mr. Hood reviewed these documents with the SBDM Council.

Review of "Your Duty Under the Law: The Kentucky Open Records and Open Meetings Act.- These documents were reviewed by the council.

Signatures - Council members signed the email notification for special meetings-Kentucky Revised Statute 61.823 and Proof of Receipt for all documents reviewed.

Review Meeting Schedule - Meeting schedule was reviewed. Council will continue to meet bi-monthly at this time.

Election of Vice Chair/Secretary - Sancha Pratt made a motion to nominate Vicki Anderson as the Vice Chair. Deanna Roberts seconded the motion. All were in consensus.

Vicki Anderson made a motion to nominate Sanchia Pratt as secretary. Cassie Chandler seconded the motion. All were in consensus.

- I. **Ongoing Learning** - Due to COVID SBDM training has been rescheduled. All trainings should be complete by the end of August.
- J. **Upcoming Deadline** - Mr. Hood presented the 20-21 school calendar to the council. Mr. Hood explained the NTI days.
- K. **Closed Session**-Meeting went into closed session to discuss School Evacuation Plan and Personnel.Deanna Roberts made a motion to move to closed session. Cassie Chandler seconded the motion. All were in consensus. Meeting went into Closed Session at 5:25

Resume Open Meeting - Deanna Roberts made a motion to resume open meeting. Cassie Chandler seconded the motion. All were in consensus.

L. Special Called Meeting- Special Called Meeting date was scheduled for second reading of Lunch policy. Date Scheduled- August, 13, 2020 @ 4:45

M. Adjournment- Cassie Chandler made a motion to adjourn the meeting. Deanna Roberts seconded the motion. All were in consensus. The meeting adjourned at 5:43.